



Weare Public Library

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Board of Trustees

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Jill Tacy, Secretary

Paul Marsh, Alternate

Terri Wahnowsky, Alternate

Christine Hague, Director

Minutes

Board of Trustees Meeting

Thursday, July 1, 2010

Present: Ray Kelly and Susan Morin, Trustees; Paul Marsh and Terri Wahnowsky, Alternate Trustees; Christine Hague, Director.

The meeting was called to order at 6:33 p.m.

Acceptance of Minutes:

Treas. Morin moved to accept the minutes of the June 3, 2010 meeting, Chair Kelly seconded and all were in favor.

Public Hearing:

A public hearing came to order at 6:45 p.m. to accept \$373.03 in funds from donations, income generating equipment and other (see attached table). Chair Kelly moved to accept the funds, Treas. Morin seconded the motion and all were in favor. The public session ended at 6:49 p.m.

Reports:

Director's Report

Dir. Hague reported that the Summer Reading program is off to a great start. The kickoff brought at least 121 people out for ice cream and there were around 300 checkouts that day. About 40 attended each of the Tues. and Thurs. programs during the first week. The Children's Room was packed on those days, underscoring the need for more space.

Chair Kelly asked if the Hillsborough County Corrections Volunteers were able to help with the grounds. Dir. Hague said she was able to get them scheduled for only one day later this month.

Dir. Hague reported that her request for a Moose Plate Grant to repair the masonry and paint around the windows was turned down. According to the committee, there were many requests for grants this year.

Also, the contractors who provided estimates for the work did not include authentic restoration certifications on their estimates. Dir. Hague provided that information in the text of the application, but not on the estimates as she believed those were just to help determine how much money was being requested.

Old Business:

Flooring

Dir. Hague asked the Trustees to decide if the asbestos testing should be done from under the floor or from above. The Trustees agreed the testing should be done from below -- the ceiling tiles in the Sawyer Room and the beams -- at a cost of \$965 by Mike Mazzaglia of Alpha Asbestos Abatement Inc. Dir. Hague and Chair Kelly will attend the Board of Selectmen's (BOS) meeting Tues., July 6 to inform them of this new step in the flooring issue and to ask for the \$965. Further, the BOS needs to be aware that if

asbestos is found, the clean up could cost \$40,000. This in addition to the ~\$10,000 for the masonry and painting around the windows since the grant request was turned down. Plus ~\$20,000 for the flooring project itself. Chair Kelly asked Dir. Hague if there is a “go to” person on the BOS that she could contact prior to the meeting to alert them. Dir. Hague said she had already discussed this with Administrator Naomi Bolton, but will try to contact Selectman Jim Donison, who also serves on the building committee.

New Business:

Financial Review

The finances were reviewed for the first half of the year. Dir. Hague has done a great job managing on an 11-year old budget. She asked the Trustees to consider what could be done if there is a surplus again this year from the wages line. Should it be designated for a specific purpose or given back to the general fund?

Evaluation Forms

Staff evaluations will be done in August and Dir. Hague asked the Trustees for opinions on a new form. She presented copies of forms currently being used by Goffstown, Brookline and Weare. There was also a form being used by the Baker Free Library in Bow that Dir. Hague likes and could be used as a separate tool to help define the individual goals of the staff. It was decided to combine the definitions from the Brookline form with the simplicity of the Goffstown form to create the Weare Public Library Staff Evaluation Form, and to use a similar version of the Baker Free Library form as a separate tool.

Meeting adjourned at 8:00 p.m.

Next Meeting

Thursday, August 5, 2010 at 6:30 p.m.

Respectfully submitted,

Terri Wahnowsky for
Jill Tacy, Secretary

/attachment

Weare Public Library
Hearing to Accept Funds
July 1, 2010

Source	Designation	Amount
Book replacement	books	\$5.95
Non resident card	books, supplies	20.00
Replace Card	books, supplies	4.00
Income generating equipment	books, supplies	73.08
Donations	books, supplies	270.00
		\$373.03