

**FINAL**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES 11/19/07**

**PRESENT:** TOM CLOW, CHAIRMAN; DONNA M. OSBORNE, VICE CHAIRMAN, HELEEN KURK, SELECTMAN; JOSEPH M. FIALA, SELECTMAN; WENDY F. CLARK, SELECTMAN

**TOWN ADMINISTRATOR:** Fred Ventresco

**RECORDING SECRETARY:** Cherry Palmisano

**GUESTS:** Tina Pelletier, Judy Rogers, Will Ottery, Judy Rogers, Don Burke, Richard Butt, Chris Hague, Paul Hague, Joel Kress, Tim Fountain, Andy Fulton, Carl Knapp, Janet Snyder

**6:00 p.m. Chairman Clow called the meeting to order.**

**1. PUBLIC COMMENT** – Mr. Richard Butt spoke regarding a discussion at the last meeting with the Town Moderator, Laura Buono regarding the Finance Committee and an offer from Selectman Kurk to assist with rewriting the ordinance. Mr. Butt feels the Board should not get involved with changing an ordinance that has been in effect for many years. Mr. Butt said in the minutes it states the process needs to be changed to get more volunteers. Mr. Butt does not feel this is right and feels the Board should not get involved with rewriting the ordinance it is the job of the Town Moderator.

Mr. Butt commented on the final version of the October 15, 2007 minutes and said there is a discrepancy with the minutes concerning a motion for the audit which passed 4-0-0 and the vote before that was 5-0-0. Chairman Clow said it was brought to his attention by the Town Administrator. Chairman Clow said the vote concerning the audit and motion to appoint Wendy Rice as the second E-911 Officer should both be passed 5-0-0. Mr. Butt said the vote was in relevance to the \$39,000 and there was a discussion that took place but he does not understand the discussion. Chairman Clow said to clarify there was a concern from the member of the public that part of the \$39,000 was being used for the audit, \$24,000 out of the surplus was to be used to offset the taxes and only the portion to pay for the audit was taken out.

**2. DEPARTMENT HEADS** – Ms. Tina Pelletier needed signatures from the Board for a check for the Trustees for \$6,000 to replenish the Transfer Station overdraft. Ms. Pelletier said she did more research and found it was actually not overdrawn; some checks came out of there inadvertently. Selectman Kurk asked if the CIP subcommittee has this information. Ms. Pelletier said they have not been informed yet. Chairman Clow said there really wasn't anything overdrawn. Ms. Pelletier said correct.

Mr. Will Ottery, Cable Committee, informed the Board they are still in the process of updating the equipment; they are making progress and are trying to convert to DVD. There is now a manual to operate any of the cable equipment. Mr. Ottery said they are looking at the Capital Reserve to complete the work they have left. Mr. Ottery said there are recommendations to update the equipment; the 8 part internet rotor will allow one member to remotely operate some of the equipment instead of them having to come to the Town Office. Internet to the studio, 16x8 matrix switcher which will simplify the equipment switch, recorder for the Conference room to be able to record to DVD and then take it upstairs and rebroadcast the meeting. Mr. Ottery said they are requesting \$6,485 to make their operation complete; this will come out of the Capital Reserve Fund which is currently at \$18,000. They all have the instructions needed to operate all the equipment. Selectman Kurk asked how this

## FINAL

effects the things they asked for next year for \$11,000. It was discussed the CIP Subcommittee said the funds were already in there; Mr. Ottery said this has nothing to do with it. Selectman Kurk said with the \$11,000 they just about have enough in their account after deducting the \$6,000 to do this next year.

Mr. Ottery said they are looking for volunteers for the Cable Committee. Selectman Clark asked about the old bill for installation, configuration and training for equipment. Mr. Ottery said this was for equipment they had to rework and reconfigure. Mr. Ottery said when they were originally trained the gentleman had passed away. Mr. Ottery said there are 2 pages of equipment and things they needed to get the job done. Chairman Clow said just recently Integris was in doing work and the gentleman that came in said things were ready to record. Mr. Ottery said they cannot record a DVD on the current equipment. It was discussed the current machine does not record onto a DVD but records on its hard drive and then has to be recorded and brought upstairs. Chairman Clow asked when they get something that will record will they be able to play it over again. Mr. Paul Hague said yes. They are just waiting for the DVR. Chairman Clow asked about the flickering on the monitor. Mr. Ottery said he was told it was a Comcast issue. Selectman Clark asked why this did not go before CIP, was it not a CIP request. Selectman Kurk said a CIP request needs to be \$10,000 or more and should have a life of roughly 5 years. Selectman Kurk said Paul Morin came before them and the CIP subcommittee felt there was money available in this account so it would not go into CIP request. Selectman Kurk said they really need to project 10 years out. Selectman Clark said the Police Department is having their awards ceremony on December 6; the newspapers will be present. Selectman Clark said it would be great for the Cable Committee to be present. Chairman Clow asked Mr. Ottery if he was asking the Boards approval to expend \$6,950 out of the Capital reserve. This is to simplify the switching. Mr. Hague said this switcher was recommended by Integris. Mr. Hague said this switch is the hub of the cable system to connect all pieces together. Mr. Hague said they are trying to plan ahead so there does not have to be anyone in the studio.

**Selectman Fiala entered the meeting at 6:28 p.m.**

**3. PUBLIC HEARING – For the purpose of hearing public testimony and comment on the nomination of NH Route 17, NH Route 114 and NH Route 77 as a portion of the nomination of the John Stark Scenic Byway**

**Chairman Clow opened the public hearing at 6:35 p.m.**

Chairman Clow said they are discussing Routes which go through Dunbarton, New Boston and Weare. This includes approximately 33.5 miles of John Stark Highway, NH 13 through Dunbarton and Rtes 114 and 77; this project has been in the works for quite some time.

**Chairman Clow closed the public hearing at 6:40 p.m.**

**Selectman Kurk moved, Selectman Osborne seconded to expend \$6,954.85 to be paid from the Capital Reserve Fund for Community Access Television. Passed 3-0-2 Selectman Fiala and Selectman Clark abstained.**

## **4. MEETING MINUTES**

**Chairman Clow moved, Selectman Kurk seconded to accept the minutes of November 12, 2007 as amended. Selectman Clark abstained. Passed 4-0-1.**

**5. ASSESSING DEPARTMENT BUDGET –** Mrs. Judy Rogers informed the Board the largest increase is the Avitar contract because they have to do data verification this year. Selectman Kurk said looking at the Assessing Contract increase \$85,500 as opposed to \$41,200 they are not getting hit with a large 5<sup>th</sup> year; this actually saves the town money. This is a contract and will be in the default as well. Mrs. Rogers said she is requesting upgrading to Avitar sketching program; requested this last year as well but due to budget cuts she had to take it out. Selectman Kurk commented on some parts of budget going down, postage, and recording fees. Mrs. Rogers said these lines were up when they had to do the revaluation. Selectman Kurk commented on

## FINAL

there being a 1.7% increase. Selectman Kurk said Mrs. Rogers gets the next level of longevity bonus this year. Mrs. Rogers said she did last year as well. Chairman Clow commented on the actual \$23,981 for 2007. Mrs. Rogers said this will still go up because they still have a couple of months to pay. It was discussed it is based on the activity and what Avitar did during the month.

**6. CEMETERY BUDGET** – Mr. Donald Burke, said the budget is fairly simple; the budget is mostly for lawn care maintenance. Next year the lawn care contract will be up for review. Mr. Burke commented on Cutting Blade hurting due to rising fuel costs. Cemetery maintenance budgeted \$3,000, last spring a tree took out the fence and it cost \$2,800 to repair and he did the work himself. Mr. Burke has the recommendation for the BoS for the warrant article to access funds from Cy Pris, which is done every year for interior work in the cemeteries and can only be used for the interior of the cemetery. They can only access the interest on these accounts; there no tax impact. Selectman Clark asked if what Mr. Burke is proposing for lawn care will be enough. It was discussed it is a 3 year contract. Selectman Fiala asked how much prisoner labor they will have. Mr. Burke said he has them scheduled for 2 weeks next year. Selectman Fiala thanked Mr. Burke for all his efforts.

**7. DISCUSSION ON STONE BUIDLING** – Sherry Burdick, president of Weare Historical Society, informed the Board they are requesting a small piece of granite for the plaque they gave Betty Straw after stepping down as president for 9 years. The rock will weigh 300-400lb and will remain stationary. Selectman Kurk asked about more trees being put near the building. Ms. Burdick said they are going to purchase a shrub at some time. Selectman Kurk asked if they are taking into consideration any new planting of trees when placing the rock. There will be no cost to the town at all.

**Selectman Kurk moved, Vice Chairman Osborne seconded to allow the Weare Historical Society to place a commorative rock for a plaque for Betty Straw at the south side of the Stone Memorial Building. Passed 5-0-0.**

Ms. Burdick informed the Board the Historical Society voted to replace all the granite posts around the Stone Memorial Building once all the construction is complete sometime in the spring.

**Selectman Fiala moved, Selectman Kurk seconded to authorize the Weare Historical Society to replace the granite posts around the Stone Memorial Building. Passed 5-0-0.**

Ms. Burdick discussed with the Board the Historical Society usually places a Christmas tree in the gazebo. There has been damage in the past and would like to place a Christmas tree near the cannon on the Stone Building lawn. Selectman Kurk is concerned with the danger of the tree being in the gazebo as well.

**Selectman Fiala moved, Chairman Clow seconded to allow the Weare Historical Society to erect a Christmas tree on the lawn of the Stone Memorial Building. Passed 5-0-0.**

Selectman Osborne thanked the Legion and the Weare Historical Society for all their efforts on lighting the cannon on the lawn of the Stone Memorial Building.

Ms. Burdick said the Stone Building is now officially on the State Registry for Historical Places.

Chairman Clow asked Ms. Burdick about the governing body which was set up through the Historical Society. Ms. Burdick said it is called the Mildred Hall Advisory Committee.

**8. LIBRARY BUDGET** – Ms. Christine Hague updated the Board on what they have spent. The summary at the top of the cover sheet tells the story and the most important piece is that they are not able to fulfill their mission because of the repeat default budgets. Ms. Hague feels they are not serving people the way they should and it shows because people are starting to pay for cards in other towns. They are requesting again for cleaning services and pages (people at front desk); this is a modest increase but would allow other employees to perform their duties. Ms. Hague said they cut books to fulfill wages. Ms. Hague said there is some money because they

## FINAL

did not operate both floors of the library for the entire year. Postage and bookkeeper lines both have minor increases.

Ms. Hague said just for clarification for anyone the 2<sup>nd</sup> page of the budget is not raised through taxation, they will soon have an exact figure for spending privileges for 2008. This year they have 2 other accounts, insurance and flood relief fundraising, won't come out of anyone's tax bill but has to be on the warrant. Selectman Fiala asked Ms. Hague to explain computer maintenance. Ms. Hague said years ago they had no funds for computer maintenance; the computer line was a break out of supplies that were used for computers so they could track what it cost to purchase things for the computers. They took their old supply line and divided it into supplies and computer supplies. After they crashed they got a line for computer maintenance for installing new software and repairs requiring specialized training. Computer line is where all the licenses come out of. Ms. Hague said they have a computer Capital Reserve Fund; they have replaced 1 this year. The computer line will be for software and library software. Ms. Hague said cataloging has been difficult because they have changed the ISBN numbers from 10 digits to 13 digits and their software is not compatible.

Ms. Hague said on the wage line the figures are different because there is 53 weeks in 2008. Ms. Hague said one thing she is concerned about, someone left and they had to run 13 weeks without a fill in and they had no time for training. The Children's Librarian is retiring. They need to look into having some extra time to cover training time. Ms. Hague said unused vacation time is actually a burden for them because their budget runs so tight. Ms. Hague feels they need to review retirement. Chairman Clow said the default budget is an issue with all the budgets and we cannot live with them over and over again. Ms. Hague said the taxpayers need to be informed of the stretching of the budget. Ms. Hague said they are receiving a lot of inquiries on the window bids.

**9. MILDRED HALL COMMITTEE RECOMMENDATION ON SAVARIA'S PROPERTY** – Chairman Clow commented there are 3 different motions they would like to make. Betty Straw informed Chairman Clow the Board has a copy of their minutes.

**Chairman Clow moved, Selectman Kurk seconded to authorize the Trustees of the Trust fund for the Town of Weare to issue a check from the Mildred Hall Trust in the amount of \$200 to Fred Garceau Real Estate Appraisals for services rendered regarding the Savaria Property. Passed 5-0-0.**

Selectman Kurk said the process will be that they need a voucher, do they need anything else. Ms. Pelletier said she needs the invoice and a copy of the minutes.

**Chairman Clow moved, Selectman Kurk seconded to authorize the Trustees of the Trust fund for the Town of Weare to issue a check from the Mildred Hall Trust in the amount of \$2,800 payable to Art Sicilano for services rendered regarding the Savaria Property. Passed 5-0-0.**

Chairman Clow said on the warrant at the March Town Meeting Article 37 authorized the Board to sell to the Savaria's 2 parcels of land; they found 1 parcel, through this article the BOS was given authority to sell that property. Chairman Clow said they talked about a piece of land that contained 3 parcels, 1 for house, 1 for driveway and septic and a 3rd larger piece. During the survey it was found there were only 2 parcels. The parcel they are looking at is the most northerly parcel which belongs to the Town of Weare through the Mildred Hall Estate. Ms. Betty Straw said they mentioned the Savaria's built their house on their land; actually the house they are living in is the old Barnard Hill Schoolhouse and was moved to that location.

Ms. Straw read from the Historical Society minutes which said, sell the property in question at the appraised value and deposit the receipts for the Trustees of the Trust fund for the Town of Weare.

Selectman Fiala wants it to be clear they were authorized to sell the property but it was not specified the land would be sold to the Savaria's. Chairman Clow said the revised article as it passed did not reference specific names.

## FINAL

**Chairman Clow moved to authorize the sale of property presently owned by the Town of Weare through the Mildred Hall Estate discussed as 1780-140-5-6-64 as such sale to be for the appraised value of \$19,000 with such deposits to be deposited into the Mildred Hall bequest with the Trustees of Trust Funds for the Town of Weare. Passed 5-0-0.**

**Selectman Clark moved, Selectman Fiala seconded to amend the motion to state with the satisfactory purchase and sales agreement to be received from the Board within 30 days from today with confirmation of purchase and sales to be within 90 days of today. Passed 5-0-0.**

**10. SOLAR ENERGY PRESENTATION** – Mr. Joel Kress said he came before the Planning Board with this issue and was sent to BOS. Mr. Kress would like to install solar energy panels on his barn. While researching Mr. Kress realized Weare was not one of the 62 towns in the state that offered an exemption on the system. He is not an expert, but found this is not a popular movement, the number of installations in the state of NH was around 20; Weare has none. Mr. Kress said the installation of the system is about \$20,000; the intent is to cut the homeowners electric bill in half but it will take about 30 years to pay off. Mr. Kress said this is a large initial investment. There is a one time \$2,000 federal tax credit. The State of New Hampshire is limited about what they can do for incentives for people to install alternate energy systems. Recently they passed an act that is similar to one in 24 states already which makes companies like PSNH purchase a portion of solar electricity. In 2025 PSNH will have to purchase 16% of their electricity through solar.

Mr. Kress called around the county with towns of similar size. Hillsboro basically takes of the assessed value of the system. Essentially if he were to put in the system he would pay extra taxes and this would alleviate the additional taxes on the system. Chairman Clow asked Mr. Kress if he actually means exemption not credit. Mr. Kress said people will ask why he is asking for a tax exemption for something he is doing on his own property. Motivations for this tax exemption, cleaner more reusable energy source, the sun is free, virtually no working parts with no maintenance and is lifelong as long as the copper wires hold everything works. Mr. Kress hopes to provide awareness to others to help conserve energy. Mr. Kress made a chart of the high and low estimate of tax burden for the Town of Weare. What he found when polling area communities range from a low of \$5,000 off the assessed value up to the cost of the new system, multiplied it by the tax rate and got an exemption for each household would be between \$80 and \$300 a year. This would help with the long payoff of the system from electric bills. Mr. Kress predicted out 25 years and it would not be a large tax burden on the Town of Weare. Mr. Kress recommends taking 100% of the value of the solar system.

Selectman Fiala said their decision is to whether or not to support this to put on the warrant. Chairman Clow said Mr. Kress has 2 options; approach the Board and ask them to put this article on the warrant or gather 25 signatures and place it on the warrant as a petitioned article. Chairman Clow said an article on the warrant with the Boards approval has a better chance of passing. Selectman Fiala told Mr. Kress this could be changed and even zeroed out at Deliberative Session.

Mr. Kress feels it is important to support our community and those who put a financial burden on themselves with an exemption.

Selectman Kurk asked Mr. Kress if he was to sell his house would the cost go up because of this installed system. He said if he sold his house, which he would not, then yes the price would go up because this is an added benefit to the value of the house. Selectman Kurk said if they put an article like this in it would stay in effect forever so if people were to put these systems in it would have a tax burden on the town. Selectman Fiala said if it ever got to the point where it was that popular to put in a system then the price would come down. Selectman Kurk asked Mr. Kress if he would sell electricity back to the power company. Mr. Kress said the system is designed that way if there is a surplus of electricity then it goes to the power company. Selectman Kurk said so this might make it possible if the system costs \$20,000 to take less than 30 years to get your return. Mr. Kress said if he was to save \$600 a year on electricity with this system, but has to pay \$300 additional on

## FINAL

his assessed value then he is no longer saving \$600 a year and will take longer to get the return. Selectman Kurk said being socially conscious needs to be commended.

Chairman Clow said if they look at his home right now without the installation, if this is added the abatement he is asking for is for the incentive to install a solar system. Chairman Clow said there will be some depreciation of that system over time. The assessed value is not referring to the installation cost, just what the assessor will determine the value of your home to be with the system. Selectman Clark said if they were to get an appraisal they would have a hard time to appraising the property with no comparable properties in the Town of Weare. Selectman Fiala said they could get an opinion from Avitar. Chairman Clow said he feels the Board needs to discuss this and cannot make a decision on an article tonight. Selectman Clark and Chairman Clow said they think the idea of alternate energy is great. Chairman Clow told Mr. Kress he might want to start collecting signatures in case the Board chooses not to recommend a warrant article.

**11. CONSERVATION COMMISSION BUDGET** – Mr. Andy Fulton, Chairman of the Weare Conservation Commission, reviewed the proposed 2008 budget with the Board. Mr. Fulton said the Conservation Commission's pays dues to the State of NH Conservation Commission which provides them with materials and helps navigate them through their duties and provides training. Mr. Fulton highlighted items different from the current budget, \$400 increase for website, State of Association dues for 2008, postage and photocopying has minor increases. Selectman Kurk said looking at the 1 year actual column, asking for increases in photocopies but she stated his has not spent his whole budget. Mr. Fulton said he thinks they have been charging it to the Land Use Department. Selectman Kurk asked him to speak about the website. Mr. Fulton said they are not there yet. Selectman Kurk asked if there will be a link or something that happens on the Town's website. Mr. Fulton is unsure at this time. Selectman Kurk said so the \$1,000 is for getting the needed material. Mr. Fulton said obtaining the material and designing the website. Mr. Fulton said the Land Clean-up line is because there are times when they clean up sites that have materials that require a disposal fee. Selectman Kurk said over the default budget this is a 48% increase. Mr. Fulton said they are just requesting the funds to run the Conservation Commission.

Brenda Laswhite, asked Mr. Fulton if they are going to pay someone for the website. She also commented on training and seminars not being expended. Mr. Fulton said some people attend seminars and training and pay for them themselves.

**12. REPLACEMENT WELL FOR PROPERTY FORMERLY ON TOWN WATER** – Mr. Carl Knapp said this was brought up a few weeks ago and it has taken a long time getting agreements from all parties and now that everything is agreed upon they don't have the funds. Mr. Knapp said the best option is to somehow backtrack and find out why the funds weren't encumbered. The reason this is the best option is because if that house stays on the current well they may have to put into a treatment system and then it will need to be maintained. Mr. Knapp said the one household that is on town water has been vacant for many years. All other buildings on town water are municipal, there no other private homes or businesses. Mr. Knapp said the state would like them to all be on the Library well and get rid of the old well. Mr. Knapp said through the whole project with the new school, there was \$30,000 to demo the old fire station, out of that \$10,000 was set aside to drill a well and they couldn't get in there to drill it because it was all wet in the yard of the house. The homeowners, who reside in Massachusetts, removed the barn to give them access. Now the house is for sale and they all came to terms to gain access to drill the well. Mr. Knapp said Ms. Pelletier informed him they don't have the funds to drill this well. Ms. Pelletier said the original warrant article has to be reviewed to determine the intent of the warrant article. Ms. Pelletier said at the end of 2006 there was no contract in place and no funds carried over. Mr. Knapp said they have had a contract in place with Capital Well but they could not get access to the property. The Board discussed the article would lapse if it was not stated in the warrant article. Chairman Clow commented if there is already an order and agreement to purchase. Chairman Clow said it is a different situation if it went out to bid and the bid was awarded. Mr. Knapp said the bid is now a year and a half old. Mr.

**FINAL**

Knapp said there really isn't a drawback to dig the well when it is frozen, just attaching the line into the house. Chairman Clow recommends they find the paperwork. Mr. Knapp said the contract is dated, is not sure when it was dated, they could go back in the minutes. Mr. Knapp will check with Capitol Well to see if they would still honor the bid.

Mr. Knapp said tax bills went out, they did send a flyer included with the tax bill. One important change states an approximate amount of revenue for recycling but does not include items they charge for. In 1995 the total revenue was \$13,000. Mr. Knapp said by recycling we all save in our tax pocket not only with recycling revenue but all trash that does not go in the hopper also saves the town money.

Selectman Osborne asked about the disposal of Christmas wrapping paper. Mr. Knapp does not have an answer yet.

**13. MANIFESTS**

**Chairman Clow moved, Selectman Kurk seconded, to authorize the Board of Selectmen to sign Manifest and order the Treasurer to sign checks dated November 21, 2007. Passed 4-1-0. Selectman Clark opposed on Payroll.**

|                         |                           |                                       |
|-------------------------|---------------------------|---------------------------------------|
| <b>Accounts payable</b> | <b>\$421,961.00</b>       | <b>(Weare School \$350,000)</b>       |
| <b>Gross Payrolls</b>   | <b><u>\$46,609.03</u></b> | <b>(includes Credit Union, Taxes)</b> |
| <b>Total</b>            | <b>\$468,570.03</b>       |                                       |

**14. ADMINISTRATIVE REPORT** – Mr. Ventresco commented on the volunteer form stating you must be 18 years or older need to sign the waiver. It was discussed PARC does not utilize younger volunteers and the Library does not either. Selectman Clark said they should get the guardian's signatures. Mr. Ventresco said the form right now says they can only have volunteers 18 or older. Selectman Fiala said they are doing this for Primex, so they should ask Primex. Mr. Ventresco said he did and Primex said to try not to utilize volunteers under the age of 18. Chairman Clow said there are times when volunteers are utilized in non dangerous situations and it should involve written permission by a parent and have adult supervision. Mr. Ventresco said right now they are saying you have to be 18 or older.

Mr. Ventresco said at the CERT meeting it was discussed they still have not made any headway on the insurance issue. The issue came up if the Board even wishes to continue with CERT. Selectman Clark said Chief Richards will not utilize the CERT because they do not have coverage. Mr. Ventresco said the CERT members think they can obtain an insurance similar to Worker's Compensation. Mr. Ventresco said there are policies which are not that expensive. Selectman Kurk would like to know if any CERT member in the state has had a reason to claim anything. Selectman Clark said if no one has that does not mean that no one will. Selectman Kurk said she understands that but she would like to know if there ever was a claim. Mr. Ventresco said they have \$10,000 for personal injury. Chairman Clow asked are we talking \$10,000 for the CERT member being hurt not for action taken by a CERT member. Selectman Kurk said it would be too bad if the CERT folded.

It was discussed the Women's Auxiliary for the Fire is not covered, but the additional policy they purchased does cover them. Chairman Clow said the issue for the CERT insurance is not just in Weare it is a state wide concern.

Mr. Ventresco asked the Board if they all reviewed the bids for the Town Report. Mr. Ventresco brought the page number down to 180 pages. Selectman Kurk asked Mr. Ventresco if he spoke with anyone regarding American Printing. Mr. Ventresco gave Selectman Kurk sample documents from American Printing and said American Printing seems very easy to speak with. Mr. Ventresco said Merry Rice has always commented on how easy it is to work with Reindeau Printing. Mr. Ventresco said all the companies sound nice to work with.

## FINAL

Chairman Clow said all the in state bids are very close in price. Selectman Fiala said if they received a good report from American then they would get a better value, but with a small difference in the companies he prefers to go with the company they know. Chairman Clow said last year they went with the out of state company, they came before the Board and were very sincere which was a factor in choosing that company.

Selectman Kurk said generally they have to go with the lowest bid unless they have a reason not too. Selectman Fiala said they have experience with Reindeau printing and feels there is such a small difference in cost.

**Selectmen Fiala moved, Vice Chairman Osborne seconded to hire Riendeau Printing to produce the 2007 Annual Report for the Town. Passed 5-0-0.**

Mr. Ventresco commented they would receive the same amount of photos as they have had previous. All departments' reports need to be into Mr. Ventresco for December 1, 2007.

Mr. Ventresco summarized the bids for the computer server. Mr. Ventresco said the 2 bids are priced so far apart; he feels the lower bid is adequate. The Board will review the summary and discuss it at the next meeting. Selectman Kurk asked if there was anyone on the Board who has knowledge of what is needed. Selectman Fiala suggested they ask Mr. Brian Grattan to review the bids.

Mr. Ventresco discussed the bidding for the plow, since the original bid not meeting the minimum required Mr. Knapp has got word that 2 individuals would pay \$1,800 for the plow. Mr. Ventresco said he knows someone who would like to purchase it for \$1,800 as well.

**Chairman Clow moved, Selectman Fiala seconded to put the plow out for rebid for a minimum of \$1,800 for the plow, and if the 2 high bids are the same utilizing a lottery system. Passed 5-0-0.**

Mr. Ventresco informed the Board he received a call from Steve Flanders about trimming the trees on Rte 114. Mr. Knapp said he received the email and Rte 114 does not belong to the Town of Weare and if any permission is to be given to PSNH to cut trees on Rte 114 it would have to come from the state.

Mr. Ventresco said it would cost \$300 to have the shed checked for asbestos.

**Chairman Clow moved, Selectman Fiala seconded to approve the designation of the portion of the Stark Scenic Highway which passes through Weare, NH. Passed 5-0-0.**

Mr. Ventresco said he discussed with LGC the distinction between Road Agent and Town Official. Mr. Knapp said he is unsure what the Board is looking to accomplish. Selectman Kurk said she was given Article #33 regarding the town appointing a Road Agent which shall continue in effect until changed by vote or town meeting. Mr. Knapp said this was an elected position until 1988 it changed to an appointed position and the last time there was an elected Road Agent that gentleman left the position in 1998. Mr. Knapp said the Selectman at the time changed it to an appointed position; then there was a hiring process. The job was posted in the newspaper and Mr. Knapp submitted a resume and it was quite some time before he was hired. Mr. Knapp said he has only been appointed once. Mr. Knapp said there are other annual appointments throughout the building, Tax Collector and Building Inspector. Chairman Clow said you evaluate an employee and base his evaluation and raise on that evaluation. Mr. Knapp said it also gives that individual the right to come before the Board to renegotiate the position. Mr. Knapp said he was a town employee for 7 years before given this appointment. Mr. Knapp said in a lot of municipalities that do not have elected Road Officials they are employees. The Board will review who else needs to be appointed and ask other towns. Mr. Knapp said there are questions when it comes to an appointed position concerning benefits. Mr. Knapp said the 2 people that preceded him in this position were both elected and had full benefits. Mr. Knapp wants to be clear on the situation, if appointed he wants to know his rights with benefits.

Mr. Knapp brought forth meeting minutes from September 11, 2000 with a motion to combine the Highway Department and the Transfer Station into the Public Works. The Board feels the decisions/motions made in

## FINAL

2000 made Mr. Knapp Head of Public Works and no longer Road Agent. Mr. Knapp said the only time he was appointed Road Agent was in 1998. Chairman Clow said this was only brought up to tie up any loose ends.

Mr. Ventresco said they received a letter from the Town Attorney's and they are increasing their rates by \$10.00 per hour in January 2008.

Selectman Kurk commented that in the minutes they said they would have a discussion about the Finance Committee, she understood Chairman Clow to say they would discuss this as a Board. Selectman Kurk said if a Finance Committee is to benefit the town, to make it defunct each year because there are not enough members than it does not benefit the town. Selectman Kurk said they need to review the process and make it work. Chairman Clow said the point that was being made wasn't for the Board to take direct action towards the Finance Committee; it came up when the Town Moderator brought it up. Selectman Clark feels the Board should not get involved with the Finance Committee; it is the duty of the Town Moderator to make the process of the Finance Committee work. Selectman Kurk said the Town Moderator was making suggestions and ideas and if someone does not take the lead, this won't be changed. Selectman Kurk said the Finance Committee has been having difficulty for several years gathering the amount of members needed for a Finance Committee. Chairman Clow said it would not be right to have a small number of members in a Committee which has a lot of power to recommend to the Board. It was discussed the Finance Committee had a meeting but whether they had a quorum or not they do not know. Chairman Clow said the Town Moderator could bring forth an article to change the process.

Selectman Clark asked Mr. Ventresco about getting the credit on the computers. Mr. Ventresco said they did receive the credit. Selectman Clark said Ms. Pelletier said they had not received the credit yet. Selectman Clark said there is nothing that shows they have the laptops or that the laptops were sold. Mr. Ventresco said they received a \$300 credit to their account. Mr. Ventresco said he thinks the credit has already come through and was used towards the maintenance performed on Evelyn Connor's computer.

Selectman Clark asked Chairman Clow and Selectman Kurk about the meeting they had regarding the class VI road. Chairman Clow said they meet with about 15 people or more. Chairman Clow said PSNH will immediately remove any hay bales and replace them with straw. Any stone walls that were taken down will be rebuilt. They set up a restoration committee made up of 7 members and will be meeting on Monday November 26<sup>th</sup> at 8:00 to set up a restoration plan. It is still under discussion on whether to close the road. Chairman Clow said the aim is to put the road back to the way it was before the intrusion.

Selectman Clark asked about tracking the minutes from Committees and Boards. Mr. Ventresco said he checked with Evelyn Connor and all minutes are up to date except minutes from the CERT Committee. Mr. Ventresco said he is working with the Clerks office to keep track of the minutes.

**Chairman Clow moved, seconded to enter into non public session at 9:55 p.m. under RSA 91-A:3, II (a) & (c). A roll call vote was taken, Selectmen Clark – yes, Vice Chairman Clow - yes, Vice Chairman Osborne - yes, Selectman Fiala – yes, Selectman Kurk – yes. Passed 5-0-0.**

### 15. ADJOURNMENT

A True Record.

---

Cherry Palmisano, Recording Secretary

Non-public Minutes – November 19, 2007.

**FINAL**

Selectmen Present: Clow, Osborne, Clark, Fiala, Kurk

Selectman Clow moved to go into non-public session under RSA 91A:3 II (c ) at 10:50pm.

Selectman Osborne seconded the motion. A roll call vote was taken: Selectman Clark – yes; Selectman Osborne – yes; Selectman Clow – yes; Selectman Kurk – yes; Selectman Fiala – yes.

A discussion ensued concerning the annual evaluation of the Town Administrator. The discussion is to be continued in non-public session at the November 26, 2007 meeting.

Selectman Clow moved to come out of non-public session @12:15 a.m. Selectman Osborne seconded the motion. A roll call vote was taken. Selectman Clark – yes; Selectman Osborne – yes; Selectman Clow – yes; Selectman Kurk – yes; Selectman Fiala – yes.

There was no motion to seal and restrict.

A true record attest:

Thomas S. Clow, Recorder